

TIFF INVESTMENT MANAGEMENT

To: Member Services
Firm: TIFF Advisory Services
Phone: 1-610-684-8200
Fax: 1-610-684-8210

TIFF MEMBER ACCOUNT/CONTACT UPDATES

Account Name: _____

Sub-Account Name (if applicable): _____

Account Number (if applicable): _____

Account Removal(s) (use spaces as needed) Please **remove** the following individuals from our TIFF account(s).

Please **remove** _____ / _____ from our TIFF account(s).
(Individual's name) (Individual's name)

Account Addition (use spaces as needed) Please **add** the following individual to our TIFF account(s).

Name: Mr. Ms. Mrs. Dr. _____

Company/Organization Name: _____

Title: _____

Address: _____

City, State, Zip: _____

Phone: _____ Alternate Phone: _____ Fax: _____

Email: _____

Check one: Staff Director/Trustee Consultant/Bank Officer

The individual above should be added to our account(s) as the following (**check all that apply**):

- Key Contact (*limit 1 per account; enables ALL reporting options*)
- Authorized Person (*able to place trades/give instructions*)
- receive secure website access (*must provide email address*)
- receive account statements
- receive capital call / distribution notices (*PE and RR only*)
- receive transaction confirmations (*TIP only*)
- receive financial statements/tax information
- receive applicable TIFF quarterly reports (*not member specific*)

Account Communications may be delivered via the e-mail addresses provided above. The individual may unsubscribe from these electronic communications at any time by contacting TIFF Member Services in writing at memberservices@tiff.org. Should this means of transmission be unacceptable, Account Communications will be delivered via facsimile or physical delivery if the following box is checked:

- E-mail transmission is declined, please send Account Communications via facsimile or physical delivery (e.g., first class mail, overnight or express courier service or similar delivery method).

The account changes above are applicable to the organization's following TIFF accounts. **Please check all that apply.**

- Apply to ALL our TIFF accounts
- Apply to Private Equity accounts
- Apply to TIFF Centerstone accounts
- Apply to TIP mutual fund accounts
- Apply to Realty and Resources accounts
- Apply to TIFF Global Equity accounts
- Apply to Absolute Return accounts
- Apply to TIFF Keystone accounts

TIFF requires that all account personnel changes be **signed by an authorized person on the organization's TIFF account**. Please return the completed and signed form to TIFF by email to memberservices@tiff.org, or alternatively, by fax to 1-610-684-8210. Please do not hesitate to contact us with questions.

Authorized Signature

Date

Printed Name

Phone Number