

# TIFF INVESTMENT MANAGEMENT

To:	Member Services
Firm:	TIFF Advisory Services
Phone:	610-684-8200
Fax:	610-684-8210

## TIFF CHANGE / ADD WIRE INSTRUCTIONS

Account Name: \_\_\_\_\_

Sub-Account Name (if applicable): \_\_\_\_\_

Account Number (if applicable): \_\_\_\_\_

### New Wire Instructions:

Bank Name \_\_\_\_\_

Location (City/State) \_\_\_\_\_

9-Digit ABA Number \_\_\_\_\_

Attention \_\_\_\_\_

Account Number / Fund Name \_\_\_\_\_

Further Credit \_\_\_\_\_

### Check *only one*:

- Change our existing instructions to the above
- Add the above as secondary wiring instructions on our account (**Note:** primary instructions will be used unless otherwise instructed by the member)

The wire instruction changes above are applicable to the organization's following TIFF account(s).

### Please check all that apply.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Apply to ALL our TIFF accounts     | <input type="checkbox"/> Apply to TIP mutual fund accounts      | <input type="checkbox"/> Apply to Absolute Return accounts |
| <input type="checkbox"/> Apply to Private Equity accounts   | <input type="checkbox"/> Apply to Realty and Resources accounts | <input type="checkbox"/> Apply to TIFF Keystone accounts   |
| <input type="checkbox"/> Apply to TIFF Centerstone accounts | <input type="checkbox"/> Apply to TIFF Global Equity accounts   |  |

### Additional Information Required:

All modifications to standing wire instructions must be accompanied by either 1) an original guaranteed signature of a person authorized to trade on the organization's account, or 2) evidence of authorization as well as a call back to a second authorized person on the account. Examples of evidence of authorization include Certificate of Incumbency, Corporate Resolution, or Secretary's Certificate naming or approving all authorized parties who are able to act on behalf of the organization with sample signatures for all authorized parties.

A signature guarantee is a verification that your signature is genuine. This requirement is to protect your account from unauthorized changes and transfers. Financial institutions such as banks, savings and loan associations, and credit unions may guarantee signatures. (Note: A signature guarantee can not be provided by a notary public.)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Phone Number